

## UBIAS Directors' Business Meeting

21 March 2018 at 9:00-12:00

**Directors' Conference: "UBIAS in the New World - UBIAS in a New World",  
19-23 March 2018, São Paulo, Brazil**

**Host: The Institute of Advanced Studies of the University of São Paulo  
(IEA-USP)**

### MINUTES – Summary of the meeting

#### Participants

Members		
Clarissa Ball	Institute of Advanced Studies Perth	University of Western Australia, Perth
Michal Linial	Institute for Advanced Studies Jerusalem (IIAS)	Hebrew University of Jerusalem
Kazuhisa Takemura Kazuhisa Tenjin	Waseda Institute for Advanced Study (WIAS)	Waseda University, Tokyo
Olivier Bouin	Réseau Français des Instituts d'Études Avancées (RFIEA)	Paris
Jane Ohlmeyer Caitriona Curtis	Trinity Long Room Hub	Trinity College Dublin
Véronique Zanetti Jens Stoye Britta Padberg	Center for Interdisciplinary Research (ZIF)	University of Bielefeld
Ana Santos Kühn	TUM Institute for Advanced Study	TU Munich
Atsushi Nishizawa	Institute for Advanced Research (IAR) Nagoya	Nagoya University
Bernd Kortmann Carsten Dose	Freiburg Institute for Advanced Studies (FRIAS)	University of Freiburg
Morten Kyndrup Maya Jepsen Lena Bering	Aarhus Institute of Advanced Studies (AIAS)	Aarhus University
Risto Heiskala	Tutkijakollegium / Institute for Advanced Social Research, IASR	University of Tampere
Ary Plonski	IEA/USP	University of Sao Paulo

Guests		
Laurent Callegarin	Madrid Institute for Advanced Study	Autonomous University of Madrid
Arnaud Lefranc	Institute for Advanced Studies (IAS)	University of Cergy-Pontoise (UCP)
Cosimo Gonzalo Sozzo	IAS (to be opened in 2019)	Universidad Nacional del Litoral
José Vicente Tavares dos Santos	Instituto Latino-americano de Estudos Avançados (ILEA), Brazil	Universidade Federal do Rio Grande do Sul
Giovanni Galizia Daniela Kromrey	Zukunftskolleg at the University of Konstanz	University of Konstanz
Peter Vale	Johannesburg Institute for Advanced Study	University of Johannesburg
Estevam Barbosa de Las Casas	Instituto de Estudos Transdisciplinares da UFMG (IEAT)	Universidade Federal de Minas Gerais, Belo Horizonte, Brazil
Stuart Humphries	Lincoln IAS, UK	University of Lincoln
Jochen Kemner Joachim Michael	Maria Sibylla Merian Center for Advanced Latin American Studies	8 universities
Martin Cloonan	Turku Institute for Advanced Studies (TIAS)	University of Turku
Javier Trejos	University Space of Advanced Studies (UCREA)	University of Costa Rica
César Barreira Luís Barros	Colégio de Estudos Avançados	Universidade Federal do Ceará

## Business section

### 1. Election of a moderator of the meeting

As coordinator and chair of the Steering Committee, Morten Kyndrup (AIAS, Denmark) is proposed and elected moderator of the Business Meeting. He opens the meeting by welcoming members and guests, and thanks the IEA University of São Paulo for the organization and hosting of the UBIAS conference. Kyndrup is also thanking for the close collaboration from 2016-2018 in the 'Triumvirate', i.e. between the three chairing members of the Steering Committee: Ary Plonski (IEA University of São Paulo, Brazil), Bernd Kortmann (FRIAS, Germany) and Morten Kyndrup (AIAS, Denmark). He further thanks Lena Bering (AIAS, Denmark) who has assisted with communication tasks for the UBIAS network. Kyndrup explains that only members of the network are able to vote or to join the discussion during the meeting, but all guests are welcome to attend the Meeting.

### 2. Approval of the agenda

The agenda sent by email to the UBIAS members prior to the Meeting is approved.

### 3. Election of a note taker

Kyndrup proposes Lena Bering (AIAS, Denmark) as note taker, which is approved.

#### 4. Coordinator's report

Morten Kyndrup is reporting that the main tasks suggested at the last UBIAS Meeting in Birmingham in 2016 have been carried out – the coordinators have fulfilled what they promised to do:

- The Triumvirate (the chair: Morten Kyndrup; and two deputies: Ary Plonski (IEA University of São Paulo, Brazil), Bernd Kortmann (FRIAS, Germany)) has been formed and has been functioning actively with frequent Skype meetings and email correspondence.
- Inactive members of the Steering Committee have been addressed and some deleted from the website. Some did not respond at all. A decision about what to do with “sleeping member” was postponed to this meeting (cf. below).
- The website has been revived and maintained, e.g. with contact persons; minutes from all meetings; displaying current and past ToY events and call for fellowships at member institutes. Also a “Reference Document” – a set of guidelines containing membership criteria and useful as information to applying members - has been formed and has been made available at the UBIAS website and in a pdf. This document has been sent to Guest members and other institutes interested in the UBIAS network.
- Furthermore, Morten Kyndrup has formed a proposal of “Statutes” – a set of ‘rules and regulations’ of the UBIAS network. The “Statutes” have been discussed and revised in both the Triumvirate and the Steering Committee, and finally sent to all members in March 2017.
- Finally, guest members have been approached, membership requests handled and membership applications reviewed and processed during 2016-2018.

Morten Kyndrup announces again (as he has done previously by email to the members) that AIAS now wishes to hand over the Coordinating function to another member institute. He considers the rotation principle productive, giving other members the possibility for committing and engaging more actively with the UBIAS network. Kyndrup ensures that AIAS will take care of a smooth transition and that he himself and AIAS will remain an active and supporting member of the network.

#### 5. UBIAS Statutes

Morten Kyndrup is accounting for the process during 2017 of the formation of “Statutes” – the ‘rules and regulations’ of the UBIAS network. Morten Kyndrup has drafted the “Statutes” that have been discussed and revised in both the Triumvirate and the Steering Committee, and subsequently have been sent to all members in March 2017. Kyndrup explains that he has strived to keep the statutes relatively simple, and that membership criteria are not included as these are to be discussed and potentially changed at every Directors’ Meeting. Kyndrup asks for comments on the proposed “Statutes”.

The following main comments are given:

Michal Linial (Jerusalem IAS) proposes to include regular/ twice a year meetings in the Steering Committee to maintain momentum during the biennial meetings.

Jane Ohlmeyer (Trinity Long Room Hub, Ireland) suggests that a sentence is included stating UBIAS’s support of gender balance, diversity in race/ geography to display the inclusiveness and diversity of the network.

Olivier Bouin (RFIEA, France) expresses his agreement with M. Linial that regular meetings with decisions should be held in the Steering Committee. He also asks for clarification of the phrase 'confidential, oral vote' on p. 3 in the 'Membership' section of the "Statutes". Kyndrup clarifies that what is voted for/against during a Directors' Meetings remains confidentially internally and is only shared between the members present at the Directors' Meeting.

The "Statutes" are approved by adding two adjustments to the document: 1) Two meetings are to be held annually in the Steering Committee, at least one in person, the other possibly as a video meeting. 2) A general statement that the UBIAS network supports gender balance and racial and geographical diversity (Jane Ohlmeyer will send a proposal of a phrase to Morten Kyndrup).

## **6. Election of one Coordinator and two Deputy Coordinators 2018-2020**

Prior to the Directors' Meeting, Morten Kyndrup has sent emails encouraging members to announce their candidacy for coordinator and/or deputy coordinator, preferably before the Meeting in São Paulo.

Three proposals were received: Ary Plonski (IEA University of São Paulo, Brazil); Raouf Boucekkine (IMÉRA, Aix-Marseille University, France), and Hisanori Shinohara (Nagoya IAR, Japan). A fourth candidacy was announced to all members by email during the conference in São Paulo by Mike Hannon (Birmingham IAS, UK). Two of these proposals, by Ary Plonski and Mike Hannon, were explicitly for the chair/ coordinating function.

Ary Plonski leaves the room (Mike Hannon is not present). Bernd Kortmann is commenting on the two chair candidates: they are equally relevant and committed to the network, but it would be a great signal to move coordination away from Europe, to a new continent. A vote is taken in clear majority for Ary Plonski who is elected new UBIAS coordinator and chair for the period of 2018-2020.

Since no further candidates for the positions as Deputy Coordinators are announced, the Triumvirate from 2018-2020 is as follows:

- Chair and Coordinator: Ary Plonski (IEA University of São Paulo, Brazil)
- Deputy: Hisanori Shinohara (Nagoya IAR, Japan)
- Deputy: Raouf Boucekkine (IMÉRA, Aix-Marseille University, France)

## **7. Election of Steering Committee 2018-2020**

Morten Kyndrup announces the candidates received for Steering Committee membership: Professor Bernd Kortmann (FRIAS, Germany), Professor Clarissa Ball (IAS Perth, Australia), Professor Michal Linial (IIAS, Israel) and Professor Morten Kyndrup (AIAS, Denmark). With reference to the previous discussion about gender balance in the network, Morten Kyndrup announces that two more seats are available in the Steering Committee (up to a total of nine seats), and proposes the election of Professors Jane Ohlmeyer (Trinity Long Room Hub, Ireland) and Véronique Zanetti (ZiF, Germany). They accept the candidature.

The Steering Committee elected for 2018-2020 thus has the following members:

- Professor Ary Plonski (IEA University of São Paulo, Brazil): Chair and Coordinator
- Professor Hisanori Shinohara (Nagoya IAR, Japan): Deputy
- Professor Raouf Boucekkine (IMÉRA, Aix-Marseille University, France): Deputy

- Professor Bernd Kortmann (FRIAS, Germany)
- Professor Clarissa Ball (IAS Perth, Australia)
- Professor Michal Linial (IIAS, Israel)
- Professor Morten Kyndrup (AIAS, Denmark)
- Professor Jane Ohlmeyer (Trinity Long Room Hub, Ireland)
- Professor Véronique Zanetti (ZiF, Germany)

## **8. Membership Criteria**

Morten Kyndrup accounts that no proposals for changes to the “Membership Criteria” and the Reference Document have been received. It is decided that no formal changes will be made to the “Membership Criteria”.

## **9. Next Directors’ Meeting – Time and place?**

The following have offered to host and organize the next Directors’ Conference in 2020: Fudan, Shanghai, China; IMÉRA, Aix-Marseille University, France; Waseda, Japan and IIAS, Israel (Israel only as a back-up). A discussion of the pros and cons of the place is taking place; and a vote is taken that gives an equal number of votes to Waseda and IMÉRA. It is decided to postpone the decision to the afternoon Meeting in the newly elected Steering Committee. Based on a thorough discussion including attendance rates and further geographical perspectives, the SC later decided to recommend IMÉRA, Aix-Marseille University, France as location for the 2020 UBIAS Directors’ Conference. This recommendation is subsequently acknowledged by the directors and thus decided.

## **Membership section**

### **1. Applying institutes**

Morten Kyndrup explains the membership application process: Prior to the meeting a total of seven membership applications were received; 6 were handled first by the Triumvirate and then in the Steering Committee; 1 by Turku IAS was received after the deadline. Two were offered Guest Membership: IAS Littoral, Argentina as they did not meet the criteria and Turku IAS, Finland as they filed the application too late for activation of the SC process, given some unclear points in the description of the institute. Littoral and Turku were offered the opportunity to give a short presentation in São Paulo, as Guests. The following five applicants were considered potentially eligible for membership and offered the opportunity to present:

- Amsterdam Institute of Advanced Studies, the Netherlands (via Video/ Skype)
- Institute of Advanced Studies, University of Warwick, United Kingdom (via Video/ Skype)
- IEAT - Instituto de Estudos Transdisciplinares, Universidade Federal de Minas Gerais (UFMG), Brazil
- Zukunftskolleg, Universität Konstanz, Germany
- Institute of Advanced Studies, University of Cergy-Pontoise, France

Each presentation is followed by a Q & A session, and all presenters/ guest members leave the Meeting after the five presentations. The applicants are discussed and a vote is taken: all five

presenting Institutes are unanimously granted UBIAS membership. The network is now comprising 44 institutes.

**2. "Sleeping members"**

It is discussed how to handle "Sleeping members" - members that have not been active and present at the UBIAS Meetings for years. It is decided that all members must either send a representative or as a minimum give note that they are (regrettably) unable to attending the Directors' Conference and Meeting. It is decided that UBIAS membership can be lost by non-attendance of two meetings in a row.

**Enclosed:**

UBIAS Statutes\_April 2018.pdf